



New  
Venture

time

# Mind-Mapping

## Essential HR and Employment Law Training



### Introduction

The concept of mind mapping can add depth to your ideas-finding sessions and help individuals structure their thoughts. This module is a great add-on to our Leadership and Time Management sessions, giving you an additional organisational skill to utilise and pass on to your team.



### Course Duration

SSG offer this module as part of a full or half day course.



### Who Should Attend

This course is suitable for employees at all levels, including SME owners, directors, senior managers, team leaders and supervisors.



### Course Programme

- The concept
- Practical applications
- Practice



### Certification and Assessment

Attendance certificates will be issued after course completion and are valid for 3 years. It is recommended that certification is renewed every three years to ensure that those persons responsible are kept up to date with best practices.



### Suggested Follow on and Complementary Courses

This module can be combined with other subjects for a half or full day course. Please speak to your HR Consultant to discuss your option for private courses.