



Change Management

Essential HR and Employment Law Training



Introduction

This session introduces delegates to the concept of planned change management and explains why it is important to foresee potential reactions they may be facing as business leaders.



Course Duration

SSG offer this module as part of a full or half day course.



Who Should Attend

This course is suitable for employees at all levels, including SME owners, directors, senior managers, team leaders and supervisors.



Course Programme

- Types of change
- Typical reactions
- The change curve and how to navigate through it
- Case Study



Certification and Assessment

Attendance certificates will be issued after course completion and are valid for 3 years. It is recommended that certification is renewed every three years to ensure that those persons responsible are kept up to date with best practices.



Suggested Follow on and Complementary Courses

This module can be combined with other subjects for a half or full day course. Please speak to your HR Consultant to discuss your option for private courses.



Training Proposal

Course: Change Management
Certificated by: SSG Training and Consultancy
Course Duration: SSG offer this module as part of a full or half day course



Private Course Option

Dates: Dates can be arranged to suit Client
Venue: Client to advise preferred venue choice (SSG can arrange facilities if required, costs as detailed below)
Delegate Numbers: Maximum of 12 delegates per course presentation
Private Course Fees: £875 per course presentation per day / £595 per course presentation per half day inclusive of all handouts and certification.
Venue Costs: SSG Training Centre fees include room hire, unlimited supply of tea, coffee and spring water, morning and afternoon biscuits, lunch with fresh orange juice (for full day course)

- Plymouth: £16 per delegate per day / £10 per delegate per half day
- Other locations: Fees available on request

If held at Client's venue:

- Mileage from nearest SSG office at £0.50 per mile (first 60 miles included)
- Overnight accommodation for the tutor at £110 per night (if necessary)

Please contact our customer service team for courses required outside of SSG's regional office area as fees may vary. All fees subject to VAT.